#### **Privacy Policy**

Last updated: 27.08.2025

This Privacy Policy explains how our company collects, uses, and protects personal data processed through our CRM system Digi-CRM (available at <a href="https://digi-crm-frontend.vercel.app">https://digi-crm-frontend.vercel.app</a>).

#### 1. Data Controller

The data controller is: **SIA DIGI Risinājumi** 

Registration number: 40203598740 Email: info@digirisinajumi.eu

For data protection inquiries: info@digirisinajumi.eu

### 2. Information We Collect

We may collect the following personal data:

- Contact information (name, surname, email, phone number).
- User account data (username, password).
- Payment data (if payment is made via Stripe).
- Client data entered in CRM (your clients, notes, activities).
- Technical information (IP address, browser type, device information, usage data).
- Integration data (email, calendar, if the user has given consent for connection).

### 3. How We Use Personal Data

Personal data is used to:

- Provide CRM functionality and user accounts.
- Process subscriptions and payments via Stripe.
- Provide customer support.
- Improve the product and analyze usage.
- Send notifications and important information about system operation.
- With the user's consent send news or marketing information.

### 4. Data Sharing with Third Parties

We may share personal data with the following trusted processors:

- Stripe Payments Europe Ltd. for payment processing.
- Hosting and IT service providers (e.g., Vercel).
- Analytics tools (if enabled, e.g., Google Analytics).
- Legal authorities, if required by law.

All processors comply with GDPR requirements and ensure data protection.

### 5. Data Retention Periods

- User account data is stored as long as the account is active.
- After account deletion, data may be retained for up to 6 months in backups or for legal requirements.
- Payment data is stored according to accounting laws.

# 6. User Rights

Under GDPR, you have the right to:

- Access your data and receive a copy.
- Correct or delete your data.
- Restrict or object to data processing.
- Transfer your data to another service provider.
- Withdraw consent (e.g., for marketing emails).

To exercise your rights, please contact us: [insert contact information].

# 7. Security

We use technical and organizational measures to protect data, including encryption, secure access, and regular system checks.

### 8. Cookies

Our website uses cookies to ensure functionality and analyze usage:

- **Essential cookies** required for the application to function.
- **Analytics cookies** only with your consent.

Users can manage cookie settings in their browser.

### 9. Data Transfers Outside the EU

If data is processed outside the European Union, we ensure appropriate safeguards are applied (e.g., European Commission Standard Contractual Clauses).

# 10. Changes to This Policy

We may update this Privacy Policy from time to time. If there are significant changes, we will notify users by email or via an in-app notification.

### 11. Contact

If you have any questions about this policy or data processing, please contact us:

# SIA DIGI Risinājumi

Email: info@digirisinajumi.eu